

International Travel Support

Concept:

Amongst the variety of programs that KAFD established in order to support innovation and excellence among talented Jordanian university students, KAFD has launched a program aimed at supporting university students in activities abroad. The program covers the costs of travel tickets (partially or fully) and the full visa expenses for students that are active in academic and non-academic programs. The purpose of this program is to lift any financial barriers that may prevent Jordanian students from participating in international events.

Requirements:

- Must be a university student at the undergraduate level
- Applications must be submitted on an individual basis
- Must be of Jordanian nationality
- Good grasp of the English language
- Must be able to represent Jordan in a positive manner in order to send across a good image of the country
- The program must be relevant to the applicants field of study
- The applicant must be capable of expressing himself/herself
- The event attended must be of importance and have a positive impact on the student.
- The applicant must prepare an action plan in order to share the experience with other students upon return, and implant his/her program through KAFD career counseling offices
- Airfare tickets should be economy class and not business or first class.
- Must apply at least 6 weeks before travel date (the earlier the better)
- In the case that the applicant is no longer travelling, he/she must inform KAFD two weeks prior to travel, clarifying the reasons behind it. KAFD reserves the right to ask for full reimbursement from the applicant.

Implementation:

- Applicant must fill in the application form (available on KAFD website) in Arabic and in English. For all programs that are run in English, the English form must be completed. Otherwise, either form is acceptable.
- The following documents must be attached with the application form:
 - o A recommendation letter from the director of the KAFD Career Counseling Office at the applicant's university
 - o The applicant's resume
 - o A photo copy of the applicant's ID card and passport
 - o A copy of the invitation/acceptance letter from the program which the applicant wishes to attend

- The programs and projects department studies the application and the nature of the activity, its importance and upon it evaluate the expenses which KAFD will cover.
- KAFD staff might conduct an interview whether be it over the phone or in person.
- In case KAFD agrees to sponsor the student, the student is responsible for buying his/her airfare ticket and presenting KAFD with the invoice in order to issue a check for the amount spent in his/her name (not the name of the organization that nominated them to partake in the activity).
- The student must provide the visa slip for reimbursement.
- Upon return, applicant must present KAFD with a brief report about the activity.

Application form for Partial Sponsorship of Travel Expenses for Participation in International Programs:

Please fill out completely, and feel free to use more space if needed.

Personal Information:

Name		Age	
University		Major	
Year		GPA	
Governorate			
Permanent Address			
Home Phone		Mobile	
E-mail			
Average Family Income		Number of Family Members	
Parents Occupation			
Interests and Hobbies			
Countries that you have visited and purpose of the visit (travel, study, work)			
Have you previously applied for travel financing? If so, who from and how much?			
Extracurricular Activities			
English Skills (reading, writing, conversational)			

Have you ever participated in any of the activities organized by the King Abdullah II Fund for Development or the Fund's Career Counseling Offices at your university?

Yes

No

If you answered yes, please explain the nature of these activities.

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Program Details:

Name of the Program to be attended			
Name of the Jordanian Institute nominating the applicant		Name of the Host Program	
Kind of Program (conference, workshop, training, youth exchange)		Location of the Program (country and address)	
Description of the program and its goals			

Other participating countries		Number of Jordanian Participants	
Duration of Program		Dates of Program	
Method of selection for participation and reasons for selection			
Why would you like to participate in this program? What is your role?			
Have you ever participated in similar events before? (outside of Jordan)			
Are you preparing anything for the program in advance? (please list such details)			
What are your plans after the program? How would you benefit other Jordanian youth through your experience?			

Expenses:

	Cost (in JD)	Expected Funding from KAFD	Funding Offered from Hosts or Other Institutions
Airfare (specify airline)			
Visa			
Airport Tax(es)			
Accommodation			
Participation Fees			
Other Expenses			
Total			

Note: the applicant must provide KAFD with all receipts for matters which KAFD will be funding, as well as all correspondence between other supporting institutions which indicate how much funding the applicant is receiving.